

TOWN OF BARRE

PROPOSED ANNUAL BUDGET

July 1, 2021 – June 30, 2022

Election Day, May 11, 2021

Vote by mail: Call 479-9391 or email dkelty@barretown.org to request a ballot

Vote at Barre Town Middle and Elementary School: 7:00 am – 7:00 pm



- *Explanation of General & Highway Fund budgets*
- *Tax Rate Projections*
- *General and Highway budget accounts*
- *Summary of 7 other fund budgets*
- *Election Warning listing all ballot questions*

BOOKLET PROPOSED ANNUAL BUDGET

July 1, 2021 – June 30, 2022

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Budget Committee:

Cedric Sanborn, appointed by Selectboard
Terry Reil, appointed by first 3 appointees
Phil Cecchini, appointed by Town Clerk-Treasurer
James West, appointed by first 3 appointees
Mike Gilbar, appointed by Selectboard



TOWN OF BARRE, VERMONT

OFFICE OF TOWN MANAGER
P.O. BOX 116
WEBSTERVILLE, VT 05678-0116
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April 20, 2021

Dear Barre Town Resident:

For the second year in a row the Open Town Meeting on the Wednesday night before Election Day has been canceled due to COVID-19. However, this year Election Day is on its Town Charter stated date – second Tuesday of May. The ballot for that election includes election of town officials, donation requests from twenty not-for-profit agencies, four procedural questions typically answered at Open meeting, and approval of the General and Highway Fund budgets.

Election Day:	May 11, 2021
Voting Hours:	7:00 am – 7:00 pm
Location:	Barre Town Middle & Elementary School

This booklet provides information about both budgets, the Town's seven other fund budgets, and the not-for-profit donation requests. The table of contents on the inside cover of this booklet lists the resources, including the Warning (the ballot questions), found in this booklet.

The budgets explained in the following pages were adopted by the Budget Committee, which is five town citizens and the five Selectboard members. Together we reviewed the Town Manager's proposed budget for each of the nine funds (See pages 6 and 7). The General and Highway Fund budgets described below were set by the Budget Committee.

REAPPRAISAL

The town-wide, complete property reappraisal is not complete yet, but will be finished this spring. The result, a new Grand List total, will be used to calculate the FY '21-'22 tax rates. How much the Grand List will change is not known. The information about changes in the tax rates presented here is based on the current Grand List plus the usual small (less than 2%) growth.

OVERVIEW

General Fund and Highway Fund Budgets

The General Fund and Highway Fund are the largest of the nine fund budgets. For fiscal year (FY) 2021-2022 the proposed General and Highway Fund budgets on the ballot equal \$7,381,821, which is an increase of \$153,625 or 2.12% over the current budgets.

Unlike other funds, almost all revenue for these funds is from property taxes – 88.82%. Non-tax revenue is increasing \$60,745. The assessor stated, the reappraisal notwithstanding, the Grand List (property tax base) growth would produce \$1,000 more revenue per one penny on the tax rate. If there was no reappraisal tax rates would be estimated using \$67,610 of revenue per penny. The property tax rate increase would be .49¢ or .5%. For the current year the General Fund and Highway Fund tax rates together account for 37.35% of the total Barre Town homestead tax rate. The state education tax rate and the local agreement rate make up the difference – 62.65%.

The Highway Fund budget is balanced – new revenues equal proposed expenditures. The General Fund is off balance by \$15,000. No changes in services are planned in these budgets. The full-time employment is increased by one due to the Director of Finance which was in the current budget for 35% of the year. A seasonal position in the Highway Fund was dropped. No major projects are included in these budgets. Capital improvements in the recreation area continues. In the Highway Fund a small amount is to be set aside for upcoming projects.

Table 1 shows a 5-year history of the General Fund and Highway Fund budgets. Compared to '17-'18 budget amounts have increased \$938,220 or 14.56%, a 3.64% average annual increase.

Table 1. Five Year Trend

<u>Fund</u>	<u>'17 – '18</u>	<u>'18 – '19</u>	<u>'19 – '20</u>	<u>'20 – '21</u>	<u>'21-'22</u>
GF	\$3,540,741	\$3,739,556	\$3,867,941	\$4,047,821	\$4,244,116
% of total	(55%)	(55.45%)	(55.50%)	(56.0%)	(57.49%)
HF	\$2,902,860	\$3,005,190	\$3,100,810	\$3,180,375	\$3,137,705
% of total	(45%)	(44.55%)	(44.50%)	(44.0%)	(42.51%)
Total	\$6,443,601	\$6,744,746	\$6,968,751	\$7,228,196	\$7,381,821

The municipal tax rate to support these two proposed budgets would go up .49¢. Table 2 shows a 5-year history of municipal property tax rates. The tax rate increase from '17 – '18 to the proposed (not counting the reappraisal) rate for '21 – '22 is 5.48¢ or 5.87% over four years, an average annual tax rate increase of 1.46%.

Table 2. Five Year Tax Rate History

<u>Fund</u>	<u>'17 – '18</u>	<u>'18 – '19</u>	<u>'19 – '20</u>	<u>'20 – '21</u>	<u>'21-'22</u>
GF	.5021	.4926	.5082	.5402	.5514
HF	.4278	.4164	.4356	.4390	.4327
Local Agreement	.0033	.0033	.0036	.0039	.0039
Total	.9332	.9123	.9474	.9831	.9880

GENERAL FUND (budget summary starts on page 12)

The proposed FY '21-'22 General Fund budget amount is \$4,244,116, a \$196,295 or 4.84% increase to the current budget. There are 25 departments or cost centers in the General Fund. Fourteen department budgets are increasing. Eight department budgets are decreasing, and three are not changing. This year the seven largest proposed changes tally \$174,615, accounting the vast majority of the increase. Some department budgets have extraordinary changes.

Property taxes will supply 85.55% of revenues for the General Fund, which is .64 more than '20-'21. Non-tax revenues are rising \$52,590. The tax rate increase would be 1.12¢.

Table 3 lists the top seven budget increases.

Table 3. Seven Leading Items in G.F. Increase

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Employee Benefits	Health Insurance premiums	\$55,835
Recreation	Fencing replacements	\$32,725
Em. Medical Services	Town's per capita fee	\$27,265
Em. Management	Payment for shelter generator	\$24,350
Municipal Building	Meeting room teleconference equipment	\$15,000
Employee Benefits	Unemployment comp insurance	\$10,020
Recreation	Two sets bleacher railings	\$9,420

Barre Town offers all full-time employees a health insurance buy-out, if they show they have health insurance from another source. Just a couple years ago about 20% of all full-time employees opted for the buy-out, saving the Town many thousands of dollars in premiums. Due to turnover, to employees losing their other source for insurance and to addition of the Finance Director position, many more individuals are expected to be on Town health insurance in '21-'22. When the budget was put together it was known there would be four vacancies to be filled and two of those former employees used the buy-out. A 10% premium increase on January 1, 2022 also is figured in.

The Recreation Division is responsible for:

- 3 bike paths
- 6 neighborhood playgrounds
- 2 picnic shelters
- town forest
- Town's main recreation area

The annual spending plan for recreation includes a large sum for capital improvements every year. For '21-'22 the

Recreation budget is reduced \$18,005 but still includes two of the larger projects/purchases in the General Fund. Fencing at four playgrounds dates back to when a neighborhood school was on the lot. Most fencing in the main recreation area is 35-40 years old. At the playgrounds some fencing has been damaged. At the recreation area most gates do not open and close properly. The softball field fence is leaning. The \$32,725 allocation for fencing will replace and repair fencing at the softball field, Upper Websterville, Trow Hill and South Barre playgrounds. Expense for fencing will continue into the next one or two following budgets. The \$9,420 for bleacher railings will complete the plan to attach safety railings to all bleachers at the soccer and field hockey fields.

In '21-'22 Barre Town will pay its own Ambulance fund 5% (\$27,265) more than the current year. Five percent is the same increase most other towns will be paying. Budgeting ambulance revenues for '21-'22 was challenging because the calls for ambulance service was disrupted during 25% of '19-'20 and 100% of '20-'21.

The Town school is the Town's primary emergency shelter, however until April, 2021 it did not have an emergency power generator. Working with school officials the Town has installed a new, very large generator at the school. The generator benefits the school, if electric power is lost during the school day. Any town resident(s) would benefit if emergency shelter is needed at the same time power is out. The American Red Cross entered into an agreement to operate the shelter. The generator purchase will be paid off over five years.

Before the pandemic it was realized the Municipal Building meeting room could use video projection equipment to help with trainings and meetings, especially Development Review Board meetings. The pandemic blasted out the need for equipment to better live stream meetings. The budget includes \$15,000 for these improvements to conduct and to share meetings with the public. We plan to pay for these improvements from fund balance, thus the General Fund budget is not balanced.

Many Vermont municipalities, unlike Barre Town, had to lay-off staff during the pandemic. The unemployment compensation claims hit the VT League of Cities and Towns' Unemployment Trust very hard. The unemployment insurance rate rose from 1.87% to 4.04%. The General Fund's share of unemployment comp insurance is going up \$10,020. The unemployment comp payment went up so much, in coming years it will decrease as municipal employees have returned to work.

For '21-'22 many department budgets have larger than normal changes. The top ten changes, by percent change are listed in Table 4. The 217% increase in the Finance Office budget is the most salient feature of this proposed budget. Before '21-'22 what now is known as the Finance Office budget was called Auditing. There was a small budget for the General Fund's share of the audit, bookkeeping and accounting professional services. It paid for town report printing. As the new title states, the former auditing department now will carry expenses for the new Finance Office, including wages for the new

Table 4. Top Ten Department Budget Changes

1. Finance Office -	+217%	2. Emergency Management -	+180%
3. Debt Service -	-100%	4. Municipal Building -	+31.06%
5. Town Clerk's Office -	-30.75%	6. Elections/BCA -	-16.66%
7. Benefits -	+15.38%	8. Insurance -	-11.79%
9. Recreation -	-8.54%	10. Ambulance -	+4.99%

Director of Finance, the new appointed part-time Town Treasurer, a finance clerk (presently an assistant town clerk-treasurer) and a part-time accounts payable clerk. The addition of a Finance Director and part-time appointed Town Treasurer completes the transition from an elected Town Clerk-Treasurer and contracted bookkeeping and accounting. Placing these finance functions under one department reduces the Town Clerk's Office, Town Manager's Office and Planning and Zoning department budgets.

A part-time accounts payable clerk position has been budgeted for in the Manager's Office until '21-'22. The present Planning & Zoning administrative assistant has been doing that work since the pandemic started and will continue performing that duty. Pay for the former part-time clerk was deleted from the Manager's office budget and 25% of the admin assistant's pay was shifted from the Planning and Zoning Office to the Finance Office. The pay for one present assistant town clerk-treasurer is moved from the Clerk's Office to Finance. To complete the transition the contracted bookkeeping, accounting is being phased out in '21-'22. There is \$48,000 in the Finance Office budget to complete implementation of the new accounting/budgeting software and to help the new Finance Director get off to a successful start in her first year with Barre Town.

Other department budget notes: in December 2020 the General Fund made its final payment on the only bond debt it had thereby zeroing out debt service for '21-'22. Elections/BCA is reduced because 2021 is an off year for state or national elections. Insurances are the Town's contributions to the League's self insurance pool. Rate reductions for general liability, property, employment practices and other lines of coverage allow for that decrease.

The General Fund is divided by functions into three sections. Table 5 shows the amount of each section with dollar and percent change from the current year.

Table 5. General Fund Sections Comparison

<u>Section</u>	<u>'20-'21</u>	<u>'21-'22</u>	<u>\$ and % Change</u>
Admin. & Finance	\$911,850	\$991,595	+\$79,745 / 8.74%
Public Safety	\$1,885,210	\$1,950,145	+\$64,935 / 3.44%
All Other	\$1,250,761	\$1,302,376	+\$51,615 / 4.12%

See the proposed General Fund expenditures on page 14. The administration and finance section are the departments in the department code range .411 to .419. The public safety departments are .421 to .424.

HIGHWAY FUND (budget summary starts on page 18)

The proposed Highway Fund budget for FY '21-'22 totals \$3,137,705. Compared to the current fiscal year this proposed budget is \$42,670 or 1.34% less. The Highway Fund tax rate would be reduced .63 of a cent. The taxes raised by the slightly lower tax rate would supply 93.23% of all Highway Fund revenue. Non-tax revenue is \$8,155 more than the current year because of the state aid for town highway grant. No changes in full-time staffing will be made. A summer construction supervisor position in the '20-'21 budget for the first time was not filled and was left out of the '21-'22 budget.

The Highway Fund budget pays only for roads and items or work associated with roads such as: signs, streetlights, sidewalks, gravel pit operation, and stormwater. Expenses for the Department of Public Works (DPW) other duties for water, sewer and equipment maintenance are paid from other funds. The Highway budget has nine departments (See page 18). In addition to the road related expenses written above, the Highway budget pays for road paving work, winter plowing and salting, local share of highway or highway related grant projects, engineering and administration, roadside tree removal and trimming, and guardrail work.

Table 6 lists the Highway departments with the biggest changes compared to the current budget. The list helps point out budget highlights.

Table 6. Biggest H.F. Department Changes

<u>Department</u>	<u>Amount of Change</u>	<u>% Change</u>
Summer Maintenance	-\$47,450	- 7.4%
Road Paving ¹	-\$35,795	- 3.89%
Employee Benefits	+\$35,465	+ 8.79%
Grant	+ 8,300	+ 70.94%
Winter Maintenance	-\$8,060	- .98%
Gravel Pit	+\$5,110	+ 8.28%

¹Summer Construction and Retreatment were combined for this comparison.

Summer Maintenance is cut because the town equipment charges account is reduced \$66,110. The estimate for town equipment hourly charges is reduced because the DPW crew will spend more time on water and sewer work and other highway work. Use of equipment is paid from these other funds or departments when used for work on these other functions. Also the Highway Fund's actual equipment charges have not been reaching the budgeted amount, so the total equipment charges for Highway are reduced. Offsetting the \$66,110 decrease are a \$5,835 increase in summer maintenance wages and a \$8,975 increase for highway supplies. This account includes \$4,500 for buying a new liquid chloride storage tank and \$6,000 for hydro seeder supplies.

The Town plans to re-pave about the same amount of roads in '21-'22 as paved in the past. The \$35,795 or 3.89% decrease is the product of needing less pavement milling than in 2020 and needing to do less road base reconstruction than in '20-'21. At the back of this booklet see the list of roads to be paved this summer.

The Employee Benefits department amount is going up because of health insurance (\$30,810) and unemployment compensation insurance (\$3,740). After the FY '20-'21 budget was prepared the DPW experienced turnover in three positions, resulting in more people being covered by the Town's health insurance. Unemployment compensation is higher for the same reason explained in the General Fund presentation of this booklet.

The Grants department budgets the Town's share of grant projects. The current year budget of \$11,700 is for the Rt. 14

Quarry Street project coming in a few years. As planned last year, the '21-'22 budget has \$10,000 for that project, which should complete setting aside (in the Construction Fund) the Town's local share of that project. The other \$10,000 in Grants is set aside for a contract to shore up Holden Road. At least two locations along the brook below Holden Road have eroded. More flash flooding could expand the erosion and damage the road. This \$10,000 is the start of setting aside what hopefully will be a grant funded project.

The Winter Maintenance budget for '21-'22 would be \$8,060 less than the current. The account for purchase of salt is reduced \$30,000. The DPW used less salt this winter than expected. The salt storage building will be filled now in preparation for the '21-'22 winter. Starting the fiscal year with a full storage building allows for a large reduction in the account while still providing enough salt for the next winter. Larger Winter Maintenance account increases are: 1) straight time wages - \$4,680; 2) town equipment charges - \$12,740; 3) contracted plowing - \$1,745. Of note, there is a new on-going expense for mobile data access (\$1,140). This service allows the supervisors to track trucks equipped with reporting technology. This is one piece of the technology and equipment put in place to decrease the amount of salt used.

The Gravel Pit operation is a small department in the Highway Fund. The pit provides the sand DPW spreads for traction on snow or ice covered gravel roads. The gravel screened out of the sand is crushed for use on the roads. The biggest increase (\$2,940) in this department is for purchase of waste granite which is crushed with gravel from the pit to produce a better gravel aggregate product. The town equipment charges account is increased \$1,590.

There are just two other account changes of note. Both are in the Administration and Engineering department. The Highway Fund has been paying a share of the contracted bookkeeping service fee. For the phase-out of that service all expense has been budgeted in the General Fund, saving the Highway Fund \$10,160. The contracted engineering account has a \$8,750 increase. Engineering help will be needed for re-permitting several subdivision stormwater systems. Hopefully this will be a one-year expense.

EQUIPMENT FUND

All major equipment – vehicles, computers, radios, road maintenance equipment and non-vehicular equipment (air compressor, cement mixer, gravel screen etc.) – are owned by the Equipment Fund. The Fund pays for purchase, insurance, fuel, other operation costs, and repairs of all equipment its owns. To house, maintain and repair equipment the Equipment Fund pays building expenses and other overhead. All departments pay “rent” to the Equipment Fund for the equipment used. An hourly rate is charged for public works trucks, loaders, excavators, backhoes, graders, etc. A fixed monthly fee is paid for emergency vehicles, park and cemetery mowers, computer system, copiers, pickup trucks and cars.

The FY '21-'22 Equipment Fund budget will be \$1,377,355, which is \$24,865 or 1.77% less than the current budget. Equipment rates are increasing 4%. See pages 6 and 7 for more information about this budget.

The General Fund departments are budgeted to pay \$391,565. The Highway Fund is slated to pay \$725,000.

One of the first steps in the budget process is updating the 5-year Equipment Purchase Plan. The equipment to be bought during FY '21-'22 are shown below in Table 7. The annual average of the new 5-year plan is \$677,973 or \$38,005 more than the average of the current 5-year plan. Every year in the new 5-year plan the amount to be spent on equipment purchases increases. The range is \$581,880 to \$756,307 due to the series of large, expensive items to be purchased starting in FY '22-'23.

Table 7. FY '21 Equipment Purchases

<u>Equipment</u>	<u>Note</u>	<u>Budgeted</u>
Existing leases	5 items	\$182,893
Police car	1 every year	\$37,780
Mower	2 every 5 years	\$9,000
Ambulance	5 every 4 years	\$130,000
Large dump truck	1 every year	\$180,000
Air compressor	used	\$15,000
Computer server	Municipal Building	\$8,927
Computers	11 items	\$10,280
Police office copier	Replace 8-yrs. old	\$3,000
Portable radios, pagers	EMS & Fire Department	\$5,000

BUILDING FUND

All Town Funds that have a building(s) make a contribution to the Building Fund. The amount of the contribution is

determined by the number of buildings owned and the type of buildings. The larger and the more complex (heat, ventilation, overhead doors, windows) the building the greater the payment. The General Fund owns the Municipal Building, fire stations and other smaller buildings, thus the General Fund makes the largest contribution (\$22,345) to the Building Fund. The Cemetery Fund pays the least (\$815). For F.Y. '22 total contributions amounts will increase 3% and will increase 3% per year for the foreseeable future.

The Building Fund pays for capital maintenance and improvements such as roofs, window replacement, overhead door replacement, weatherization and energy efficiency improvements, and heating ventilation and air conditioning improvements. For FY '22 there are five Building Fund projects or expenses.

Table 8. FY '21-'22 Building Fund Work

1. Municipal Building – ventilation and air conditioning	\$29,365
2. Salt Building – replace roof on one side	\$13,405
3. EMS Station – replace roof on front section	\$12,870
4. Websterville pump station – replace furnace	\$5,330
5. DPW Truck garage – replace some light fixtures	\$1,270

The 5-year Building Plan is updated annually. The average annual amount is \$61,304, but that includes one year at \$49,647.

OTHER FUND BUDGETS

Barre Town has created and operates nine fund budgets. Every fund is connected to at least one other in some way. Six funds make an equipment rent (charge) payment to the Equipment Fund. The Equipment Fund is a customer of the Sewer Fund and Water Fund. The Cemetery Fund needs tax support which passes through the General Fund. The General Fund pays the Town’s per capita fee to the Ambulance Fund.

The Budget Committee reviews the manager’s proposed budget for all nine funds every year. The Committee studies the seven listed below with the same dedication and level of scrutiny applied to the General and Highway budgets. By reviewing and approving all nine budgets the Budget Committee is looking at the complete budget picture.

Table 9 presents a five-year history for the seven budgets that are not on the ballot. The amount of the current budget and the proposed budget are provided with the three prior years.

Table 9. Other Funds 5-Year Perspective

<u>Fund</u>	<u>Year, Budget Amount and % Change</u>				
	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Ambulance Amount	\$2,129,795	\$2,203,570	\$2,333,715	\$2,437,245	\$2,466,070
% Change	+4.27%	+3.46%	+5.9%	+4.43%	+1.18%
Equipment Amount	\$1,369,760	\$1,386,205	\$1,489,800	\$1,402,220	\$1,377,355
% Change	-2.37%	+1.20%	+7.4%	-5.87%	-1.77%
Sewer Amount	\$926,235	\$936,140	\$930,115	\$1,006,300	\$1,074,705
% Change	+2.53%	+1.07%	- .65%	+8.20%	+6.79%
Water Amount	\$364,580	\$427,765	\$471,095	\$528,025	\$517,515
% Change	- .39%	+17.33%	+10.12%	+12.08%	-1.99%
Cemetery Amount	\$70,860	\$65,425	\$65,670	\$73,485	\$70,020
% Change	-6.25%	-7.67%	+ .37%	+11.90%	-4.71%
Building Amount	\$52,115	\$53,150	\$57,605	\$60,505	\$62,240
% Change	+3.19%	+1.98%	+8.38%	+5.03%	+2.86%
Sewer Capital Impr.	\$18,125	\$18,125	\$18,125	\$18,125	\$18,125
% Change	0	0	0	0	0

Information about the future for some funds:

Equipment Fund – The budget will increase noticeably in fiscal years 2022-2023 through 2025-2026. A number of seldom purchased equipment pieces are due for replacement. 22-'23 – excavator and a grader; '23-'24 – fire truck; '24-'25 – power gravel screen and 2 ambulances. In year '25-'26 the Fund will be making lease finance payments on: grader, excavator, 3 ambulances, fire truck, power screen and 2 small dump trucks. Some items will be paid in full during '25-26, so '26-'27 should see a decrease in payment expenses.

Sewer Fund – Improvements are needed at the wastewater treatment plant. The cost of treatment, due to debt service, will rise significantly in the near future.

Water Fund – Based on preliminary information, the Water Fund could be the big winner of the American Rescue Plan grants. The Fund has a multi-year plan to replace all undersized waterlines in Upper Websterville side streets. Expense for these replacement projects are in the Water Fund budget. The ARP money could be used to pay for these replacement projects, plus 2 other capital projects on the horizon: interconnecting the Town water system to the Websterville system, and the waterline crossing the Jail Branch at the new Rt. 110 bridge.

Building Fund – Department contributions will increase 3% per year giving the Building Fund more money to keep up with rising construction, equipment costs.

Table 10. Summary of Other Budgets

<i>FUND</i> <i>Primary revenue source</i>	<i>EXPECTED RATES for</i> <i>2020-2021</i>	<i>COMMENTS</i>
Ambulance Fund 62.87% from patient billings; 35.77% from towns' per capita fees.	Barre Town's per capita fee increasing \$27,265 (5.0%). Other towns' per capita rate increasing per the contracts (7.5% or 5.0%).	Wages are 55% of budget and are increasing 1.83%. Purchase of medical equipment continues.
Equipment Fund 95.19% of revenue from town departments.	4% increase in rates charged for equipment.	Equipment purchases continue per replacement schedules. Vehicle purchase \$33,965 less; office equipment \$11,245 more. Using less diesel; account reduced \$30,020.
Sewer Fund 97.0% from customer sewer use charges.	Increasing from \$316 to \$330 per year per basic household.	\$50,000 increase for treatment charge.
Water Fund 96.18% from base charge and customers' water used fees.	4% increase to water consumption charge and base charge.	Decrease because capital improvement work not costing as much. Waterline replacement in Upper Websterville continues. Purchase of water from others raised \$10,000.
Cemetery Fund 41.3% from property taxes; 40.54% from services and lot sales.	Property tax support decreased \$40. Prices of lots and fees for services not changed.	Decrease due to \$7,600 in one-time expenses not repeated. \$2,340 in budget for re-landscaping and additional lot pins.
Building Fund 100% from other Town departments	3% increase in amount departments contribute.	Three largest projects: Municipal Building ventilation and air conditioning (\$29,365); EMS roof (\$12,870); one side salt building roof (\$13,405).
Sewer Capital Improvement Fund 79% from sewer connection fees; 21% from interest.	No change.	Pays one-half of wastewater treatment plant capacity improvement project debt.

NOT – FOR – PROFIT AGENCIES

This year there are twenty not-for-profit agency donation requests on the ballot, one less than last year. The amount requested by every agency is unchanged from last year. The sum of the twenty requests is \$67,200, which is just about the amount of revenue per penny on the tax rate.

Project Independence is the agency that is not on the ballot. Project Independence closed last year.

Again this year because of COVID-19 precautions the Selectboard did not meet any of the agencies prior to approving the Annual Election Warning. The twenty agencies did submit brief reports confirming their eligibility for voter approved donations. See the Warning starting on page 9 for a list of agencies and amounts requested (Read Articles 5 – 24.)

BUDGET PROCESS, COMMITTEE

The budget process starts in the fall when department heads and management prepare 5-year plans for equipment purchases, building projects, road paving, gravel road projects and recreation maintenance. These plans are building blocks for preparing the relevant budgets; as such the plans are included in the budget book as appendices. Later, four more budget related appendices are added.

In December department heads begin preparing their budget requests, which are submitted to the town manager. The manager prepares complete fund budgets for all nine funds.

The Budget Committee is the Selectboard plus five citizens. The five citizens are appointed in January. This year the citizen committee members were: Phil Cecchini, Mike Gilbar, Terry Reil, Cedric Sanborn, and James West. The Committee met for two hours on ten nights from January 26 to March 23. They reviewed all nine appendices and nine budgets. They met with three organizations that receive an appropriation from the General Fund. The Committee voted to approve the seven budgets summarized in Table 10 and to approve the General Fund and Highway Fund budgets to be placed on the ballot. The Committee may make recommendations about fees and billing rates. This year its only recommendation was to use \$15,000 of fund balance for purchase of digital audio/visual equipment in the large meeting room.

We greatly appreciate this year's committee's active participation during review of the budget book. They asked many questions and made excellent points during discussion. Their insights and dedication to the task at hand are valued.

Table 11. Tax Rate Increase Impact

<u>Assessed Value</u>	<u>Annual Tax Bill Increase</u>
\$100,000	\$4.90
\$130,000	\$6.37
\$160,000	\$7.84
\$190,000	\$9.31
\$220,000	\$10.78
\$250,000	\$12.25
\$300,000	\$14.70

CONCLUSION

The proposed General and Highway Fund budgets are \$153,625 or 2.12% more than the current year budgets. A .49¢ tax rate increase would be needed. The impact that tax rate increase on the municipal portion of a tax bill is shown above in Table 11.

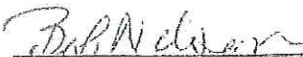
In terms of functions, more of your tax payments are for roads than any other function. Paving roads and winter maintenance are the two biggest highway expenses. Those services are not changing. The second largest portion of your tax payments is for police protection and services. No changes in services are contemplated in this proposed budget. The third largest expense for your tax dollars is the ambulance per capita fee. Paramedic level service will continue from two stations 24 hours per day, 7 days per week, plus a third crew working 40 hours per week, Monday to Friday.

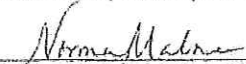
This proposed General Fund budget makes plans to complete the elected town-treasurer transition to elected clerk, appointed part-time treasurer and full-time finance director. There should be no expenses for transitioning in the FY 2022-2023 budget.

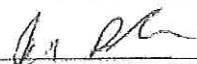
We encourage you, your family, friends and neighbors to vote. If you have any questions about the budgets or any Article on the ballot, feel free to call one of us or the Town Manager (479-9331). Thank you for attention to this information.

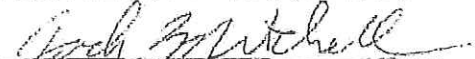
Respectfully,
Town of Barre Selectboard


Paul White, Chair (522-7529)


Bob Nelson (476-3802)


Norma Malone, Vice-Chair (479-5001)


Justin Bolduc (272-1273)


Jack Mitchell (476-7073)

TOWN OF BARRE

WARNING FOR ANNUAL ELECTION OF OFFICERS AND VOTING BY AUSTRALIAN BALLOT

MAY 11, 2021

The legal voters of the Town of Barre, Vermont, are hereby warned to meet at the Barre Town Middle and Elementary School at Lower Websterville, Vermont on Tuesday, May 11, 2021, at 7:00 o'clock in the forenoon for the annual election and voting by Australian ballot for the Traditional Open Meeting business and the Annual Election of Officers and Voting by Australian ballot. Both elections will be by Australian ballot. Articles on the ballot are hereinafter set forth.

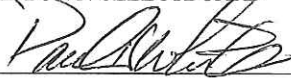
Copies of the 2021-2022 proposed Town budget booklet are available at the Municipal Building, Websterville; Trow Hill Grocery, Trow Hill; Hannaford, South Barre; Lawson's Store, Websterville; Quarry Hill Quick Stop, Quarry Hill; Gunner Brook Store and Deli, East Montpelier Road; and Graniteville General Store, Graniteville. The budget booklet also is posted on the Town web site: www.barretown.org; click on "Publications".

- ARTICLE 1.** To elect all necessary officers for the Town of Barre for the ensuing term commencing May 12, 2021.
- ARTICLE 2.** Shall the Town of Barre authorize \$4,215,186 to operate the General Government of the Town of Barre during the ensuing fiscal year commencing July 1, 2021?
- ARTICLE 3.** Shall the Town of Barre authorize \$28,930 from the General Fund towards the operation of the Town cemeteries during the ensuing fiscal year commencing July 1, 2021; said sum to be added to the General Fund authorizations under Article 2 above?
- ARTICLE 4.** Shall the Town of Barre authorize \$3,137,705 for construction and maintenance of the Town highways and bridges during the ensuing fiscal year commencing July 1, 2021?
- ARTICLE 5.** Shall the Town of Barre authorize expenditure of \$20,000 to Central Vermont Home Health & Hospice, Inc.?
- ARTICLE 6.** Shall the Town of Barre authorize expenditure of \$6,000 to Central Vermont Council on Aging?
- ARTICLE 7.** Shall the Town of Barre authorize expenditure of \$1,000 to Retired Senior Volunteer Program for Central Vermont?
- ARTICLE 8.** Shall the Town of Barre authorize expenditure of \$2,000 to Circle (formerly known as Battered Women's Services & Shelter, Inc.)?
- ARTICLE 9.** Shall the Town of Barre authorize expenditure of \$2,000 to People's Health & Wellness Clinic?
- ARTICLE 10.** Shall the Town of Barre authorize expenditure of \$2,900 to Central Vermont Adult Basic Education?
- ARTICLE 11.** Shall the Town of Barre authorize expenditure of \$4,000 to either Barre Heritage Festival or Barre Fall Festival, if either one is held?
- ARTICLE 12.** Shall the Town of Barre authorize expenditure of \$1,500 to the Family Center of Washington County?

- ARTICLE 13.** Shall the Town of Barre authorize expenditure of \$7,500 to the Barre Area Senior Center?
- ARTICLE 14.** Shall the Town of Barre authorize expenditure of \$1,000 to the Capstone Community Action?
- ARTICLE 15.** Shall the Town of Barre authorize expenditure of \$500 to the Washington County Youth Service Bureau?
- ARTICLE 16.** Shall the Town of Barre authorize expenditure of \$350 to Mosaic Vermont, Inc. (formerly known as the Sexual Assault Crisis Team of Washington County)?
- ARTICLE 17.** Shall the Town of Barre authorize expenditure of \$2,500 to the Washington County Diversion Program?
- ARTICLE 18.** Shall the Town of Barre authorize expenditure of \$1,200 to Prevent Child Abuse Vermont?
- ARTICLE 19.** Shall the Town of Barre authorize expenditure of \$2,000 to the Vermont Center for Independent Living?
- ARTICLE 20.** Shall the Town of Barre authorize expenditure of \$3,500 to the Good Samaritan Haven?
- ARTICLE 21.** Shall the Town of Barre authorize expenditure of \$500 to Good Beginnings of Central VT?
- ARTICLE 22.** Shall the Town of Barre authorize expenditure of \$2,500 to Downstreet Housing & Community Development?
- ARTICLE 23.** Shall the Town of Barre authorize expenditure of \$1,250 to Community Harvest of Central Vermont?
- ARTICLE 24.** Shall the Town of Barre authorize expenditure of \$5,000 to Washington County Mental Health?
- ARTICLE 25.** Shall the Town of Barre pay its real and personal property taxes to the Treasurer in four installments as follows:
- First installment on September 15, 2021
 Second installment on November 15, 2021
 Third installment on February 15, 2022
 Fourth installment on May 16, 2022
- ARTICLE 26.** Shall the homestead property tax payments received from the State be applied pro rata to reduce the amount of each tax installment?
- ARTICLE 27.** Shall the Town of Barre pay its sewer assessments to the Treasurer in semi-annual installments payable on August 16, 2021 and February 15, 2022?
- ARTICLE 28.** Shall the Town of Barre authorize the Selectboard to sell real estate belonging to the Town and not needed for Town purposes during the ensuing fiscal year, or change the use of any real property owned by the Town in accordance with the Barre Town Charter, Chapter 6, Section 41?
- ARTICLE 29.** Shall the Town of Barre establish wages and earnings for the following Town officers as listed below?
- | | | |
|-------------------------------|---|------------------|
| a) Auditors | - | \$13.00 per hour |
| b) Moderator | - | \$75.00 per year |
| c) Selectboard Members (each) | - | \$2,000 per year |

Dated at the Town of Barre, County of Washington, and State of Vermont, this 30th day of March, 2021.

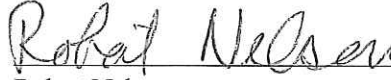
BARRE TOWN SELECTBOARD



Paul White, Chair



Norma Malone, Vice-Chair



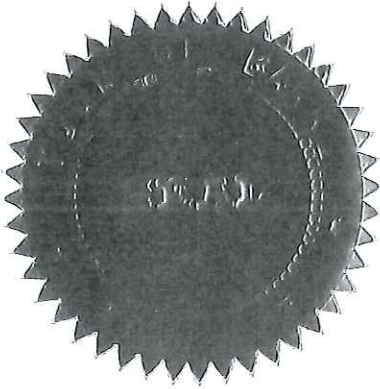
Robert Nelson



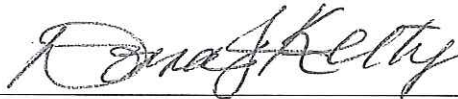
W. John Mitchell II



Justin Bolduc



ATTEST:



Donna J. Kelty, Town Clerk-Treasurer

PROPOSED GENERAL FUND REVENUE

ACCOUNT	ACCOUNT NAME	2020-2021 BUDGET	2021-2022 PROPOSED
<u>Current Taxes:</u>			
011.311.100.000	Property Taxes – General	\$ 3,305,076	\$ 3,433,821
011.311.300.000	Property Taxes – Cemetery	<u>28,970</u>	<u>28,930</u>
	TOTAL Current Taxes	\$ 3,334,046	\$ 3,462,751
<u>Delinquent Taxes:</u>			
011.312.100.000	Current Year Delinquent Taxes	\$ 155,000	\$ 155,000
011.312.200.000	Prior Year Delinquent Taxes	<u>160,000</u>	<u>158,000</u>
	TOTAL Delinquent Taxes	\$ 315,000	\$ 313,000
<u>Other Items:</u>			
011.314.000.000	Payment In Lieu of Taxes/Rebates	\$ 28,500	\$ 24,000
	TOTAL Other Items	\$ 28,500	\$ 24,000
<u>Interest & Late Charges – Delinquent:</u>			
011.319.100.000	Interest/Late Charges 1% & 5%	\$ 70,000	\$ 50,000
011.319.200.000	Delinquent Tax Coll. Fee 8%	<u>22,000</u>	<u>22,000</u>
	TOTAL Int. & Late Charges	\$ 92,000	\$ 72,000
<u>Business Licenses & Permits:</u>			
011.321.100.000	Alcoholic Beverage Licenses	\$ 1,100	\$ 1,000
011.321.300.000	Fireworks Permits	255	375
011.321.500.000	Racing Permits	800	800
011.321.600.000	Special Events Permits	50	50
011.321.800.000	Tobacco Licenses	<u>0</u>	<u>0</u>
	TOTAL Business Licenses	\$ 2,205	\$ 2,225
<u>Non-Business Licenses & Permits:</u>			
011.322.100.000	Dog Licenses	\$ 5,515	\$ 5,200
011.322.200.000	Zoning Fees	4,020	4,600
011.322.250.000	Conditional Use & Variance	700	700
011.322.300.000	Driveway Permits	1,550	1,550
011.322.400.000	Burial and Transit	115	90
011.322.500.000	Subdivision Fees	1,250	1,250
011.322.550.000	GIS Update Fee	300	375
011.322.800.000	Site Plan Review	<u>250</u>	<u>250</u>
	TOTAL Non-Bus. Licenses	\$ 13,700	\$ 14,015
<u>Federal Grants:</u>			
011.331.100.100	DOJ Police Vest Grant	\$ 275	\$ 550
	TOTAL Federal Grants	\$ 275	\$ 550
<u>State Grants:</u>			
011.334.400.000	Current Use/Land Use	\$ 94,000	\$ 92,800
011.334.800.000	Act 60	<u>3,650</u>	<u>3,675</u>
	TOTAL State Grants	\$ 97,650	\$ 96,475
<u>General Government:</u>			
011.341.111.000	Recording Legal Documents	\$ 58,000	\$ 60,000
011.341.112.000	Recording Restoration Records Fees	0	18,000
011.341.113.000	Recording Marriage Licenses	380	400
011.341.114.000	Issuing Hunting/Fishing Licenses	15	15

ACCOUNT	ACCOUNT NAME	2020-2021 BUDGET	2021-2022 PROPOSED
011.341.115.000	Telephone/Maps Income	50	75
011.341.116.000	Certified Copies	3,300	2,800
011.341.117.000	Photocopy Charges	5,000	5,000
011.341.118.000	Vault Fees	750	850
011.341.120.000	Green Mountain Passports	60	60
011.341.121.000	Vehicle Registration	425	300
011.341.129.000	Misc. Fees and Charges	400	400
	TOTAL Gen. Government	\$ 68,380	\$ 87,900
<u>Public Safety – Police & Fire:</u>			
011.342.111.000	Police – Thunder Road	\$ 16,630	\$ 11,500
011.342.112.000	Police – Other Contracts	450	450
011.342.113.000	Police – Local Ordinance Fines	10,000	7,500
011.342.114.000	Police – Parking Violations	800	1,000
011.342.115.000	Police – Accident Reports	2,300	2,300
011.342.129.000	Police – Miscellaneous	15,000	7,685
011.342.212.000	Fire – Town of Orange	5,500	5,500
011.342.213.000	Fire – Other Contracts	400	300
011.342.220.000	Fire – Donations	100	50
	TOTAL Public Safety	\$ 51,180	\$ 36,285
<u>Sanitation:</u>			
011.344.310.000	Bulk Trash Collection Receipts	\$ 5,400	\$ 8,800
011.344.320.000	Green Up	1,000	800
	TOTAL Sanitation	\$ 6,400	\$ 9,600
<u>Recreation:</u>			
011.347.100.000	Recreation Programs	\$ 500	\$ 900
011.347.200.000	BOR Rec. Field Lights	1,500	1,250
011.347.300.000	Use of Fields	2,500	2,500
011.347.700.000	Use of Picnic Shelter	2,800	2,500
011.347.800.300	Donations & Skate Pk.	5,600	6,000
011.347.900.000	Miscellaneous	250	33,250
	TOTAL Recreation:	\$ 13,150	\$ 46,400
<u>Miscellaneous:</u>			
011.360.200.000	Rents	\$ 10,080	\$ 10,330
011.360.800.000	Reimbursements	2,000	2,000
011.367.000.000	Refunds	1,200	1,200
	TOTAL Miscellaneous	\$ 13,280	\$ 13,530
<u>Interest:</u>			
011.370.100.000	Interest Earned	\$ 2,500	\$ 20,000
	TOTAL Interest	\$ 2,500	\$ 20,000
<u>Transfers:</u>			
011.399.400.000	Equipment Fund	\$ 0	\$ 26,540
011.399.600.000	Water Fund	\$ 0	\$ 3,845
011.399.998.000	Transfer In – BAD Incubator Bldg.	\$ 9,555	\$ 0
	TOTAL Transfers	\$ 9,555	\$ 30,385
GRAND TOTAL – GENERAL FUND REVENUES		\$4,047,821	\$4,229,116

PROPOSED GENERAL FUND EXPENDITURES

ACCOUNT #	ACCOUNT NAME	2020-2021 BUDGET	2021-2022 PROPOSED
<u>Selectboard:</u>			
011.411.110.000	Salaries	\$ 8,000	\$ 8,000
011.411.220.000	Mileage	25	25
011.411.300.000	Supplies & Expenses	10,330	10,830
011.411.500.000	Training & Information	140	190
011.411.600.000	Outside Services	11,050	11,500
011.411.900.000	Miscellaneous	350	350
	TOTAL Selectboard	<u>\$ 29,895</u>	<u>\$ 30,895</u>
<u>Finance Office:</u>			
011.412.100.000	Salaries	\$ 350	\$ 126,110
011.412.200.000	Equipment Costs	25	1,230
011.412.300.000	Supplies & Expenses	6,000	17,515
011.412.400.000	Buildings & Grounds	0	4,250
011.412.500.000	Training & Information	60	1,025
011.412.600.000	Outside Services	65,205	77,575
	TOTAL Auditing	<u>\$ 71,640</u>	<u>\$ 227,705</u>
<u>Town Mgr. Off:</u>			
011.413.100.000	Salaries	\$ 153,910	\$144,120
011.413.200.000	Equipment Costs	9,910	10,240
011.413.300.000	Supplies & Expenses	5,545	5,310
011.413.400.000	Buildings & Grounds	1,800	2,220
011.413.500.000	Training & Information	5,600	5,810
011.413.600.000	Outside Services	8,225	8,760
011.413.900.000	Miscellaneous	40	40
	TOTAL Town Mgr. Off.	<u>\$ 185,030</u>	<u>\$176,500</u>
<u>Elections/BCA:</u>			
011.414.100.000	Salaries	\$ 13,085	\$ 10,620
011.414.200.000	Equipment Costs	40	40
011.414.300.000	Supplies & Expenses	5,125	5,520
011.414.600.000	Outside Services	3,500	1,945
	TOTAL Elections/BCA	<u>\$ 21,750</u>	<u>\$ 18,125</u>
<u>Clerk Off:</u>			
011.415.100.000	Salaries	\$ 207,375	\$ 139,000
011.415.200.000	Equipment Costs	1,625	1,640
011.415.300.000	Supplies & Expenses	13,865	7,325
011.415.400.000	Buildings & Grounds	1,355	850
011.415.500.000	Training & Information	985	1,030
011.415.600.000	Outside Services	16,235	17,355
011.415.900.000	Miscellaneous	65	25
	TOTAL Clerk Off.	<u>\$ 241,505</u>	<u>\$ 167,225</u>
<u>Data Processing:</u>			
011.416.100.000	Salaries	\$ 5,975	\$ 6,150
011.416.200.000	Equipment Costs	8,315	9,715
011.416.300.000	Supplies & Expenses	100	160
011.416.400.000	Buildings & Grounds	3,830	4,430
011.416.500.000	Training & Information	0	100
011.416.600.000	Outside Services	90,260	83,850
	TOTAL Data Processing	<u>\$ 108,480</u>	<u>\$104,405</u>

ACCOUNT #	ACCOUNT NAME	2020-2021 BUDGET	2021-2022 PROPOSED
<u>Planning/Zoning/Community Development:</u>			
011.417.100.000	Salaries	\$ 99,520	\$ 93,725
011.417.200.000	Equipment Costs	1,020	1,000
011.417.300.000	Supplies & Expenses	3,885	4,420
011.417.400.000	Buildings & Grounds	1,045	960
011.417.500.000	Training & Information	490	500
011.417.600.000	Outside Services	6,810	7,405
	TOTAL Planning/Zoning	\$ 112,770	\$ 108,010
<u>Assessor/Reappraisal:</u>			
011.418.100.000	Salaries	\$ 28,820	\$ 31,215
011.418.200.000	Equipment Costs	50	50
011.418.300.000	Supplies & Expenses	2,690	2,760
011.418.400.000	Buildings & Grounds	745	730
011.418.500.000	Training & Information	1,125	125
011.418.600.000	Outside Serv./Assessor Contract	48,095	47,500
	TOTAL Assessor	\$ 81,525	\$ 82,380
<u>Municipal Building:</u>			
011.419.100.000	Salaries	\$ 12,680	\$ 10,855
011.419.200.000	Equipment Costs	3,470	7,270
011.419.300.000	Supplies & Expenses	275	275
011.419.400.000	Buildings & Grounds	42,830	57,950
011.419.600.000	Outside Services	0	0
	TOTAL Municipal Building	\$ 59,255	\$ 76,350
<u>Police:</u>			
011.421.100.000	Salaries	\$ 621,345	\$ 614,320
011.421.200.000	Equipment Costs	169,965	178,075
011.421.300.000	Supplies & Expenses	3,505	2,665
011.421.400.000	Buildings & Grounds	10,550	8,750
011.421.500.000	Training & Information	11,800	10,190
011.421.600.000	Outside Services	108,545	113,680
011.421.800.000	Benefits	10,910	11,910
011.421.900.000	Miscellaneous	6,130	6,250
	TOTAL Police	\$ 942,750	\$ 945,840
<u>Fire:</u>			
011.422.100.000	Salaries	\$ 81,765	\$ 81,265
011.422.200.000	Equipment Costs	197,790	202,885
011.422.300.000	Supplies & Expenses	3,490	3,125
011.422.400.000	Buildings & Grounds	33,495	36,760
011.422.500.000	Training & Information	2,005	2,010
011.422.600.000	Outside Services	51,560	58,110
011.422.800.000	Benefits	14,850	15,450
011.422.900.000	Miscellaneous	650	650
	TOTAL Fire	\$ 385,605	\$ 400,255
<u>Emergency Management:</u>			
011.423.100.000	Salaries	\$ 1,650	\$ 900
011.423.200.000	Equipment Costs	3,800	28,295
011.423.300.000	Supplies & Expenses	1,005	75
011.423.400.000	Buildings & Grounds	1,965	530
011.423.500.000	Training & Information	100	150
011.423.600.000	Outside Services	2,500	1,000
011.423.900.000	Miscellaneous	0	0
	TOTAL Emergency Mgmt.	\$ 11,020	\$ 30,950

ACCOUNT #	ACCOUNT NAME	BUDGET	PROPOSED
<u>Ambulance:</u>			
011.424.980.000	Per Capita Fee	\$ 545,835	\$ 573,100
	TOTAL Ambulance	\$ 545,835	\$ 573,100
<u>Solid Waste:</u>			
011.441.100.000	Salaries	\$ 11,315	\$ 11,425
011.441.200.000	Equipment Costs	14,585	16,530
011.441.300.000	Supplies & Expenses	1,385	1,495
011.441.400.000	Buildings & Grounds	250	315
011.441.500.000	Training & Information	8,005	8,020
011.441.600.000	Outside Services	24,475	24,315
011.441.800.000	Benefits	30	50
011.441.900.000	Miscellaneous	200	200
	TOTAL Solid Waste	\$ 60,245	\$ 62,350
<u>Health Officer:</u>			
011.451.100.000	Salaries	\$ 1,900	\$ 1,900
011.451.500.000	Training & Information	75	75
011.451.600.000	Outside Services	200	200
	TOTAL Health Officer	\$ 2,175	\$ 2,175
<u>Animal Control:</u>			
011.452.100.000	Salaries	\$ 5,000	\$ 5,000
011.452.200.000	Equipment Costs	625	600
011.452.300.000	Supplies & Expenses	105	120
011.452.400.000	Buildings & Grounds	390	400
011.452.500.000	Training & Information	75	75
011.452.600.000	Outside Services	2,725	2,725
011.452.800.000	Benefits	950	950
	TOTAL Animal Control	\$ 9,870	\$ 9,870
<u>Culture:</u>			
011.461.951.000	Aldrich Library	\$ 184,050	\$ 188,650
	TOTAL Culture	\$ 184,050	\$ 184,650
<u>Recreation:</u>			
011.462.100.000	Salaries	\$ 63,420	\$ 66,620
011.462.200.000	Equipment Costs	14,015	14,765
011.462.300.000	Supplies & Expenses	18,860	16,305
011.462.400.000	Buildings & Grounds	90,880	83,980
011.462.500.000	Training & Information	220	150
011.462.600.000	Outside Services	17,950	8,950
011.462.800.000	Benefits	305	75
011.462.900.000	Miscellaneous	5,125	1,925
	TOTAL Recreation	\$ 210,775	\$ 192,770
<u>Development:</u>			
011.463.400.000	Buildings & Grounds	\$ 745	\$ 775
011.463.931.000	W.I.P. Directional Signs	400	400
011.463.953.000	Barre Area Development	51,745	51,745
011.463.954.000	Barre Partnership	5,000	5,000
011.463.955.000	C.V. Econ. Dev. Corp	4,000	4,000
011.463.957.000	C.V. Regional Planning Commission	9,655	9,880
	TOTAL Development	\$ 71,545	\$ 71,800
<u>Transportation:</u>			
011.464.900.000	Green Mountain Transit	\$ 4,875	\$ 4,875
	TOTAL Transportation	\$ 4,875	\$ 4,875
<u>Debt Service:</u>			
011.472.910.000	Principal	\$ 9,555	\$ 0
011.472.920.000	Interest	0	0
	TOTAL Debt Service	\$ 9,555	\$ 0

ACCOUNT #	ACCOUNT NAME	2020-2021 BUDGET	2021-2022 PROPOSED
<u>Insurances:</u>			
011.481.700.000	Property, Liability & Bonds	\$ 70,015	\$ 61,755
	TOTAL Insurances	\$ 70,015	\$ 61,755
<u>Employee Benefits:</u>			
011.486.810.000	Workers Comp., Unemp. Comp.	\$ 62,545	\$ 76,010
011.486.820.000	Pension	76,095	80,630
011.486.830.000	Health, Dental, Vision Insurance	253,540	308,865
011.486.840.000	Disability & Life Insurance	8,595	9,255
011.486.850.000	Social Security	101,390	104,680
011.486.880.000	Miscellaneous	100	75
	TOTAL Employee Benefits	\$ 502,265	\$ 579,515
<u>Other Items:</u>			
011.491.400.000	Property Purchases	\$ 1	\$ 1
011.491.540.000	VLCT	10,965	10,965
011.491.940.000	Williamstown & County Taxes	62,800	65,180
011.491.958.000	Front Porch Forum	500	500
	TOTAL Other Items	\$ 74,266	\$ 76,646
<u>Interfund Transfers:</u>			
011.498.971.000	Cemetery Fund	28,970*	28,930*
011.498.972.000	Equipment Fund	\$ 22,155	\$ 23,040
	TOTAL Interfund Transfers	\$ 51,125	\$ 51,970
*Separate article			
GRAND TOTAL - GENERAL FUND EXPENDITURES		\$4,047,821	\$4,244,116

PROPOSED HIGHWAY FUND REVENUES

ACCOUNT #	ACCOUNT NAME	2020-2021 BUDGET	2021-2022 PROPOSED
<u>Current Taxes:</u>			
012.311.200.000	Property Taxes – Highway	\$2,976,405	\$2,925,580
	TOTAL Current Taxes	\$2,976,405	\$2,925,580
 <u>State Grants:</u>			
012.334.300.000	Highway & Streets	\$ 200,875	\$ 209,245
	TOTAL State Grants	\$ 200,875	\$ 209,245
 <u>Fees & Charges For Service:</u>			
012.343.200.000	Services Rendered	\$ 750	\$ 500
012.343.300.000	Gross Load Permits	1,125	1,125
012.343.400.000	Unregistered Vehicle Permits	420	455
012.343.600.000	Road Opening Permits	300	300
012.343.900.000	Miscellaneous	500	500
	TOTAL Fees & Charges	\$ 3,095	\$ 2,880
 GRAND TOTAL – HIGHWAY FUND REVENUES		 \$3,180,375	 \$3,137,705

PROPOSED HIGHWAY FUND EXPENDITURES

ACCOUNT #	ACCOUNT NAME	2020-2021 BUDGET	2021-2022 PROPOSED
<u>Engineering & Administration:</u>			
012.431.100.000	Salaries	\$ 141,030	\$ 129,625
012.431.200.000	Equipment Costs	45,140	48,625
012.431.300.000	Supplies & Expenses	2,165	2,280
012.431.400.000	Buildings & Grounds	1,100	2,700
012.431.500.000	Training & Information	1,495	1,870
012.431.600.000	Outside Services	15,195	15,085
012.431.900.000	Miscellaneous	8,175	8,175
	TOTAL Eng. & Admin.	\$ 214,300	\$ 208,360
 <u>Summer Maintenance:</u>			
012.432.100.000	Salaries	\$ 155,210	\$ 161,045
012.432.200.000	Equipment Costs	313,685	247,580
012.432.300.000	Supplies & Expenses	31,685	41,290
012.432.400.000	Buildings and Grounds	3,600	4,615
012.432.600.000	Outside Services	135,500	137,700
	TOTAL Summer Maint.	\$ 639,680	\$ 592,230
 <u>Winter Maintenance:</u>			
012.433.100.000	Salaries	\$ 215,410	\$ 221,330
012.433.200.000	Equipment Costs	321,865	335,195
012.433.300.000	Supplies & Expenses	207,955	177,700
012.433.400.000	Buildings & Grounds	1,895	3,095
012.433.600.000	Outside Services	72,410	74,155
012.433.900.000	Miscellaneous	0	0
	TOTAL Winter Maint.	\$ 819,535	\$ 811,475

ACCOUNT #	ACCOUNT NAME	2020-2021 BUDGET	2021-2022 PROPOSED
<u>Summer Construction:</u>			
012.434.100.000	Salaries	\$ 35,425	\$ 22,200
012.434.200.000	Equipment Costs	89,360	55,180
012.434.300.000	Supplies & Expenses	16,635	17,405
012.434.600.000	Outside Services	<u>420,785</u>	<u>277,030</u>
	TOTAL Summer Const.	\$ 562,205	\$ 371,815
<u>Retreatment:</u>			
012.435.100.000	Salaries	\$ 9,285	\$ 23,400
012.435.200.000	Equipment Costs	12,630	39,880
012.435.300.000	Supplies & Expenses	6,200	10,970
012.435.600.000	Outside Services	<u>327,730</u>	<u>436,190</u>
	TOTAL Retreatment	\$ 355,845	\$ 510,440
<u>Federal/State Projects:</u>			
012.436.450.001	Cap Imp. Quarry Street	\$ 10,000	\$ 10,000
012.423.450.410	Holden Road Retaining Walls	0	10,000
012.436.620.001	Cap Imp. Engineer Quarry Street	<u>1,700</u>	<u>0</u>
	TOTAL Fed/State Projects	\$ 11,700	\$ 20,000
<u>Employee Benefits:</u>			
012.437.100.000	Salaries (vac., sick, holiday, etc.)	\$ 69,280	\$ 70,440
012.437.810.000	Work Comp. Unemp. Comp	46,990	49,370
012.437.820.000	Pension	35,310	37,650
012.437.830.000	Health, Dental, Vision	188,545	216,420
012.437.840.000	Disability & Life Insurance	5,550	5,325
012.437.850.000	Social Security	49,720	49,860
012.437.860.000	Uniforms, Boots	6,470	7,565
012.437.870.000	Personal Protection Equipment	1,200	1,900
012.437.880.000	Miscellaneous	<u>225</u>	<u>225</u>
	TOTAL Employee Benefits	\$ 403,290	\$ 438,755
<u>Gravel Pits:</u>			
012.438.100.000	Salaries	\$ 14,500	\$ 14,885
012.438.200.000	Equipment Costs	39,755	41,345
012.438.300.000	Supplies & Expenses	4,040	6,980
012.438.400.000	Buildings & Grounds	60	60
012.438.500.000	Training & Information	1,125	1,125
012.438.600.000	Outside Services	825	950
012.438.900.000	Miscellaneous	<u>1,375</u>	<u>1,445</u>
	TOTAL Gravel Pits	\$ 61,680	\$ 66,790
<u>Signing & Lighting:</u>			
012.439.100.000	Salaries	\$ 6,400	\$ 6,575
012.439.200.000	Equipment Costs	2,625	2,730
012.439.300.000	Supplies & Expenses	8,470	7,635
012.439.400.000	Streetlights	<u>94,645</u>	<u>100,900</u>
	TOTAL Signing & Lighting	\$ 112,140	\$117,840
GRAND TOTAL – HIGHWAY FUND EXPENDITURES		\$3,180,375	\$3,137,705

FISCAL YEAR 2021 – 2022
ROAD PAVING
CONTRACT SCHEDULE

I. Work to be done from July 19, 2021 – September 17, 2021, except Quarry Hill Road and West Cobble Hill Road to be completed between July 19, 2021 and August 20, 2021. Paving on streets that are milled must be done within 14 calendar days of milling.

A. Milling

- | | |
|--|-----------|
| 1. Morrison Road – entire length | 1 ½" deep |
| 2. Snowbridge Road – entire paved length | 1" deep |
| 3. Crescent Lane – entire length | 1 ½" deep |
| 4. West Cobble Hill Road – W. Tamarack to E. Cobble Hill | 1 ½" deep |
| 5. Fisher Road – entire length | 1" deep |

B. Hot-mix asphalt paving

- | | |
|---|-----------|
| 1. Morrison Road – entire length | 2" deep |
| 2. Quarry Hill Road – town line to Beede Circle | 1 ½" deep |
| 3. Cummings Road – entire length | 1 ½" deep |
| 4. Upper Prospect Street – entire length | 1 ½" deep |
| 5. Jensen Road – apron | 1 ½" deep |
| 6. Meadowbrook Road – entire length | 3" deep |
| 7. Snowbridge Road – entire paved section | 1 ½" deep |
| 8. Wildersburg Common – entire length | 1 ½" deep |
| 9. Osborne Road – Hill Street to house #165 | 1 ½" deep |
| 10. Crescent Lane – entire length | 1 ½" deep |
| 11. Tanglewood Drive – entire length | 1 ½" deep |
| 12. Tamarack Lane – entire length | 1 ½" deep |
| 13. Cobble Hill Meadows – entire length | 1 ½" deep |
| 14. West Cobble – W. Tamarack to E. Cobble Road | 2" deep |
| 15. Fisher Road – entire length | 1 ½" deep |
| 16. Patch Road – entire length | 1 ½" deep |